

Move In/Out Condition Report



You should complete this checklist, noting the condition of the rental property, and return it to the landlord within 7 days after obtaining possession of the rental unit.

Tenant's Name:
Property Address:

	Move-In Condition	Move-Out Condition
General		
Walls:	_____	_____
Floors:	_____	_____
Window Screens:	_____	_____
Lighting:	_____	_____
Doors:	_____	_____
Window Treatments:	_____	_____
Smoke Detector:	_____	_____
Heater/Air Conditioning:	_____	_____
Other:	_____	_____
	_____	_____
Kitchen		
<u>Stove</u>		
Range: (Make/Color)	_____	_____
Broiler Pan:	_____	_____
Oven:	_____	_____
Exhaust/Hood/Fan:	_____	_____
<u>Refrigerator</u>		
Refrigerator:(Make/Color)	_____	_____
Ice Cube Tray:	_____	_____
Shelves:	_____	_____

Miscellaneous

Sink:	_____	_____
Microwave: (Make/Color)	_____	_____
Washer/Dryer:	_____	_____
Other:	_____	_____

Bathroom

Light Fixtures:	_____	_____
Medicine Cabinet:	_____	_____
Towel Racks:	_____	_____
Sink:	_____	_____
Bath/Shower:	_____	_____
Bath Tub Fixtures:	_____	_____
Toilet:	_____	_____
Walls/Ceiling:	_____	_____
Flooring:	_____	_____

Comments: _____

Move-In

_____ Signature of Resident	_____ Date of Move-In Inspection
_____ Signature of Resident	_____ Date of Move-In Inspection
_____ Signature of Manager	_____ Date Keys Delivered to Tenant

Move-Out

_____ Signature of Resident	_____ Date of Move-Out Inspection
_____ Signature of Resident	_____ Date of Move-Out Inspection
_____ Signature of Manager	_____ Date Keys Received from Tenant